**PENINSULA COMMUNITY LIBRARY BOARD MEETING MINUTES**

**THURSDAY, MAY 11, 2023 4:30 PM**

**LIBRARY COMMUNITY ROOM**

**Call to Order/Attendance:** President Nikki Sobkowski called the meeting to order at 4:30 In attendance were John Bercini, Lori Brickman, Brit Eaton, Nancy Davy, and Nikki Sobkowski. Todd Wilson had an excused absence..

**Public Comment:** None

**Approval of Agenda:** The parking lot was added to New Business

**Approval of Minutes:** No additions or corrections presented. John Bercini made a motion to approve the minutes. Motion was seconded by Lori Brickman. All in favor. Motion passed.

**Consent Agenda:** No reports

**Financial Report:** Director Vicki Shurly provided members with copies of the current general fund reports. A more complete report will be provided at the June meeting after the Financial Committee meets and Vicki completes the end-of-the-year reports.

**Director’s Report:**  PCL is listed in the credits of the television show *In With The Old.*

Friends of the Library have donated climbing boulders for the Children’s Garden, an Epson scanner, sensory bins, and a cart for the *Library of Things* items.

The summer concert series has been scheduled.

U of Michigan will once again be presenting a series of lectures. This year’s presentations will be on cardio health, diabetes, and skin cancer.

A walking path will be mowed around the property.

Vicki will be scheduling a meeting with the Finance Committee soon to examine the budget and consider recommendations of any changes to the Board.

Circulation April 2023: 1988 + 61 manual checkouts April 2022: 2339

March Volunteers: 12 people (1 teen) for 34 Hours

Curbside Pickups: 1 Home delivery 2 New cards: 15

Hold Transit Counts April 2023 : 591 to other libraries 316 from other libraries

Programs: 23 Program Participation: 380 Reference Questions: 423

Website Hits: 1158 Twilight Baby Bags: 0 !000 Books Before Kindergarten: 2

State of Michigan COVID Kits distributed: 2100 to date COVID card protectors: 800

**Committee Reports:** None

**Traverse Area District Library Report:** TADL Director Michelle Howard discussed the possibility of putting a millage renewal proposal on the ballot next year. Michelle was elected as a representative to the Michigan Library Association Board of Directors. TADL has outsourced some of the technology tasks related to the Evergreen catalog. Much work is being done on compiling a local history database.

**Northland Co-op Report** Nothing to report

**Friends Report:** President Marcia Decker reported that this year’s emphasis will be on visibility. Several members of the organization will be meeting with representatives from other small public libraries in the county. The Beach Bundles mini book sale will be held May 30 - June 30.Their annual Summer Solstice celebration will be on June 21 from 5:00 - 7:00 p.m. They collect books on the first and third Monday of each month. The next newsletter will be available June 1.

**Unfinished Business:** The Board voted to authorize the Director to move forward with the proposal from Top Line Electric to make the needed changes to the light system. The Director presented a proposal from Ethan Fizpatrick Production to make the necessary changes to the audio/visual equipment. Brit Eaton made a motion to move forward with the proposal. The motion was amended to read as follows:

The Board authorizes Vicki Shurly, Library Director, to accept the proposal from Ethan Fitzpatrick Production for the purchase and installation of audio visual equipment not to exceed $12,000 without Board approval.

Seconded by John Bercini. Bercini - yes, Brickman - yes, Davy - yes, Eaton - yes, and Sobkowski - yes. All approve. Motion passed.

**New Business:** Attention needs to be directed to the parking lot. Director Vicki Shurly has solicited bids to reseal and restripe the lot.

**Correspondence:** Director Vicki Shurly has received a number of positive emails. She shared a photo and giant thank you note she received from the Old Mission Peninsula School for the donation of the electronic piano

**Public Comment:** None

**Trustee Comment:** None

**Adjournment:** A motion to adjourn was made by Brit Eaton and seconded by Nikki Sobkowski. All in favor. Motion passed. Adjournment at 5:34

Secretary Nancy W Davy

5/18/23